

# Capital Bid Business Case

2024-25

# Contents

Capital Bid Business Case .....	1
Summary Information.....	3
Description of Proposal .....	4
Project Milestones.....	5
Project Risks .....	5
How does the project meet council objectives? .....	6

## Summary Information

Title of Proposal	
Department	
Service Area	
Wards Affected	
Lead Member	
Strategic Director	
Responsible Officer	
Sign off by Strategic Director*	
Date signed by Strategic Director	
Date Signed off by Lead Member	
Date submitted to corporate finance	

\*Sign off provides assurance that sound governance arrangements are in place and project managers have the appropriate qualifications and skills (including CPD) to manage the capital project

# Description of Proposal

## Project Milestones

Project Milestone	Estimated Completion Date	Estimated spend by this date £000

### Project Milestones (examples)

Feasibility, Design, Planning consent, Start on site, Completion, Retention

## Project Risks

Risk	Mitigation	Impact	Probability	RAG
<i>Example There is a cost overrun risk if the estimated cost are budgeted too low</i>	<i>The work is agreed on a fixed price bases</i>	<i>High</i>	<i>Medium</i>	<b>A</b>

## How does the project meet council objectives?

Objective	Sub heading	Yes/No
Compulsory	Statutory requirement	
Compulsory	Health and Safety	
Invest to Save – future revenue income	Invest to Save – future revenue income	
Maintaining current assets	Maintaining current assets	
Council delivery plan	Transforming our borough	
Council delivery plan	Thriving and inclusive economy	
Council delivery plan	Healthy environment	
Council delivery plan	Quality affordable homes	
Council delivery plan	Keeping residents safe	
Council delivery plan	Investing in our communities	
Council delivery plan	Supporting families	
Significant risk or cost to council of not going ahead		

## Comments